



**AGENDA  
CITY FINANCE COMMITTEE  
INCLUDING  
JOINT MEETING WITH THE  
BOARD OF WATER COMMISSIONERS**

**DATE: MONDAY, MAY 14, 2012**  
**TIME: 5:00 P. M.**  
**PLACE: CITY HALL**  
**THIRD FLOOR CONF. ROOM**

- 1. CALL MEETING TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF MINUTES**
  - April 16, 2012
- 4. FINANCE DIRECTOR'S UPDATE**

**ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

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| <b>5. EHLERS &amp; ASSOC.<br/>(DISCUSSION ONLY)</b> | TIF Analysis   |
| <b>6. COMMUNICATION<br/>HELD 4/16/2012</b>          | Regarding Water Utility Assessments in excess of \$50,000 and assessments outside the City.  |
| <b>7. RO 14-11-12<br/>DOC. 5.6<br/>(5/07/2012)</b>  | The 2011 Annual Financial Statements, including Independent Auditor's Report submitted by the Sheboygan Water Utility.   |
| <b>8. RC 400-11-12<br/>DOC. 6.8<br/>(4/16/2012)</b> | Resolution No. 182-11-12 authorizing a transfer of appropriations in the 2012 Budget for the purpose of establishing appropriation for 2012 Mead Public Library Budget Modifications for the merit plan; recommends filing document. |
| <b>9. RO 22-12-13<br/>DOC. 5.14<br/>(5/07/2012)</b> | 2011 Mead Public Library Board Annual Report.  |
| <b>10. RO 55-10-11</b>                              | Notice of Intent to pursue claim from Progressive Northern Insurance Company on behalf of their insured Gary Gabryel regarding a claim arising out of a motor vehicle vs. bicyclist accident.  |

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| <b>11. RO 424-11-12<br/>DOC 4.2<br/>(4/16/2012)</b> | Notice of injury from Gendlin, Liverman & Rymer, S.C. relative to their client Lisa Lee for alleged injuries while riding the City of Sheboygan Shoreline Metro bus.   |
| <b>12. RO 425-11-12<br/>DOC 4.3<br/>(4/16/2012)</b> | Notice of foreclosure sale in the matter of WI Housing & Economic Development Authority vs. Peter J. Zabel et al.  |
| <b>13. RO 18-12-13<br/>DOC 5.10<br/>(5/07/2012)</b> | Claim from Dustin VerVelde for alleged damages to his vehicle when a City fire truck ran into his parked car.  |
| <b>14. RO 19-12-13<br/>DOC 5.1<br/>(5/07/2012)</b>  | Summons & Complaint in the matter of Bank of America, N.A. vs. Kasey C. Sipiorski et. Al.  |
| <b>15. RO 23-12-13<br/>DOC 5.15<br/>(5/07/2012)</b> | Amended Summons & Complaint in the matter of Wells Fargo Bank, N.A. vs. Jose A. Avina et al.   |
| <b>16. RO 11-12-13<br/>DOC. 5.3<br/>(5/07/2012)</b> | A breakdown of hardware, software and related equipment for the complete replacement of the IT Department's main (core) server appliance, main electronic switch and related equipment, including software.  |
| <b>17. RO 12-12-13<br/>DOC. 5-4<br/>(5/07/2012)</b> | Communication from Dee Ware, Real Estate Acquisition Specialist, SBA Communications Corp., regarding the SBA Ground Lease W121282A Wilson Avenue & 3333 Lakeshore Drive.   |
| <b>18. RO 17-12-13<br/>DOC 5.9<br/>(5/07/2012)</b>  | A communication from John Elmendorf, Progressive Beginnings, LLC, requesting that the City repurchase the two-acre parcel located at the northwest corner of Concord and Gateway Drive within the City of Sheboygan Business Park property back from Progressive Beginnings, LLC, as they are no longer in a position to move forward with the construction project as they originally intended. |
| <b>19. RES 6-12-13<br/>DOC. 6-4<br/>(5/07/2012)</b> | Resolution authorizing the Purchasing Agent to enter into contract for the purchase of hardware and software to complete the upgrade of the main (core) server and switch located in the IT Department's data center and serving all City of Sheboygan departments.  |
| <b>20. RES 8-12-13<br/>DOC 6.6<br/>(5/07/2012)</b>  | Resolution to authorize a transfer of appropriations in the 2012 Budget for the purpose of establishing appropriation for purchase of IT equipment from IT Fund Reserves.  |
| <b>21. RES 9-12-13<br/>DOC 6.7<br/>(5/07/2012)</b>  | Resolution to authorize a transfer of appropriations in the 2012 Budget for the purpose of establishing appropriation for the Sheboygan River habitat Restoration with the WI Department of Natural Resources.   |

## **MATTERS INTRODUCED**

**22. COMPUTER POLICY** The policy establishes requirements and responsibilities that will be carried out to implement, maintain and enhance the City of Sheboygan's network, computer systems and related services in order to protect taxpayer investments.

**23. INSURANCE RESOLUTION** Resolution authorizing the City of Sheboygan to enter into a contract for buildings and property insurance coverage.

**24. 2012 BUDGET TRANSFER RESOLUTION** Resolution to authorize the following transfers of appropriations in the 2012 Budget for the purposes of:

- Establish estimated revenue and appropriation for temporary help, Schedule X employee, in the Building Inspection Department.
- Establish estimated revenue and appropriation for donation from the Northwood's Casket Company for Urban Forestry in Wisconsin.
- Establish estimated revenue and appropriation for training aids from the State of WI Department of Justice for the Police Department.

**25. SET DATE OF NEXT MEETING:** \_\_\_\_\_

**26. ADJOURN**